**Elk Cove Vineyards Bottling Line Manager**

**We are looking for an enthusiastic, motivated, problem solving, mechanical and eager person to join our production team as Bottling Line Manager. This is a hands-on, full-time position, starting in December, reporting directly to the winemaker. Must have experience working on a bottling line.**

We have been bottling our own wines onsite since the first wines were made here at Elk Cove Vineyards back in the 70s. We have a sixteen head Gai bottle filler and corker, three head Aria screw cap machine and six head Gai foil machine, with a brand new Impresstik labeler. We run between 1800 and 2000 cases per bottling day. We bottle around 25 weeks of the year. For the rest of the year, this role will be split between maintaining the bottling line and working in the cellar both at harvest and non-harvest.

Primary Responsibilities:

Duties include, but are not limited to the following:

* Communicate effectively with all members of the production team, both seasonal and full time
* Work directly with the Production Logistics Coordinator
* Supervise, run and maintain the bottling line
* Update SOPs
* Forklift driving
* Mentor junior members of the team
* Implement and complete work orders
* Non bottling weeks, the role will involve winery work, such as barrel racking and barrel cleaning
* During harvest, participate in all things harvest related

Hours

* Bottling weeks: Tuesday to Friday, 10- 12 hour days
* Non bottling weeks: Tuesday to Friday, 10 hour days
* Harvest weeks: Monday to Friday, 10-14 hour days

Required skills and experience:

* Good mechanical skills
* Ability to communicate in Spanish (verbally) and English (written and verbal)
* 2+ years of bottling line experience
* Curious and excited to learn new things
* Ability to supervise a small crew
* Maintains a safe working environment including equipment and chemicals
* Ability to follow written instructions accurately.
* Good sensory skills and the ability to identity problems in wines

This role is a full-time position with a competitive wage and benefits (Generous PTO, Retirement Plan, Health Plan, employee discount on wine, harvest meals, great sound system and immaculate equipment).

About Elk Cove:

Elk Cove Vineyards is surrounded by wilderness and named for our local herd of Roosevelt Elk. We aim to be a sustainable business by honoring the importance of people, planet and profit. Now in the second generation of ownership with Adam Campbell at the helm, Elk Cove has grown into one of the largest wineries in Oregon. We also have a sister winery Pike Road that focuses on affordable wines and collaboration with small farms. Our business culture encourages independent work with a big focus on creative solutions to problems. Elk Cove team members have found opportunities to grow within our company in the vineyard, production, sales and winery operations, with an average tenure of 9 years.

Meet our full-time production team of five:

**Adam** (30 years – Owner/Winemaker, oversees the business, winery and vineyards), **Heather** (18 years – international harvest worker now Associate Winemaker for Elk Cove Vineyards/Head Winemaker for Pike Road Wines, harvest crew organizer, logistics, lab, blending trials, all trials, color coding, game organizer), **John** (10 years – harvest worker now cellar lead, cellar expert, press pad guru, crossflow king, vault of knowledge, go to fix it man), **Molly** (2.5 years, several hats as 3x harvest crew, tasting room associate and now Production Logistic Coordinator, organizer of all things for bottling, keeping us on track), **Andrew** (1+ year, harvest cellar intern come cellar hand – pump controller, mix master, cleaning king and forklift maneuverer, and all things in between), and **Evelyn** (9months, cellar hand, bottling line worker, forklift driver, skilled with all pumps and speedy barrel topper).

**Here at Elk Cove Vineyards, we are committed to building an inclusive, supportive workplace where you can do the best and most rewarding work of your career. If you are interested in this position, please send us your resume with a cover letter.**

Please send all resumes with references to [jobs@elkcove.com](mailto:jobs@elkcove.com?subject=Bottling%20Line%20Manager)